

# Volunteer and Driver Form

2018-2019



It is the policy of Star of Bethlehem Lutheran School, in order to provide a safe and secure environment for our children, to require all who volunteer to serve our youth, including those who drive for school functions, to fill out and sign this form each school year, as well as complete the Pledge of Service on the bottom of page two.

Name: \_\_\_\_\_

## Statement of Expectations

Helpers working directly with, around, and in all capacities which influence youth are charged with embracing and modeling to the fullest capability in which they serve, the philosophy and principles of God's Word. The following Standard of Conduct represents the expected and accepted intentions and actions of all of our Called Workers, hired positions, and volunteers who work with our children.

## Standards of Conduct

Called Workers, hired positions, and volunteers must conduct themselves with the applied intentions and actions of highest good. You are expected to maintain all legal and ethical boundaries of conduct with children and youth at all times; following the directions as laid out in God's Word. These boundaries include, but are not limited to:

- A) Refraining from, and discouragement of, intimate or inappropriate sexual contacts or relationships, verbally or in action, between adults and any youth(s) during all formal and informal youth activities, in any capacity, at any location.
- B) Refraining from the use of abusive and/or profane language while in the presence of youth.
- C) Reporting of your medical use of any controlled prescription substance that has cautionary warning of possible impairment to the Principal for the purpose of determining possible limitations on responsibilities and contact with youth, within 24 hours of use or until termination of use; and the reporting of knowledge of above circumstances regarding others.
- D) Reporting, within 24 hours, directly to your Principal any knowledge or firm suggestion of:
  - sexual misconduct or abusive conduct between adults, adults and youth(s), and youth(s)
  - the use or possession of illegal drugs by adults and/or youth(s)
  - any suicidal words or actions adults and/or youth(s)
- E) Maintaining the direct or implied confidence and privacy of all adults and youths except in the circumstances of C and D above.
- F) Speak in a manner that edifies and uplifts the ministry of Star of Bethlehem – refraining from any talk that would be deemed gossip, derogatory, or inflammatory to the ministry.
- G) To the best of your ability, follow the command of our Lord Jesus Christ; and to discuss any problems you may be experiencing with the Principal immediately.

### Driver Expectations

- I will see to it that each passenger is wearing his/her own seat belt, and when required, an age/weight appropriate child restraint seat.
- I will give my fullest attention to the act of driving by refraining from text messaging and other electronic devices while the car is moving.
- I will give my fullest attention to the act of chaperoning by refraining from all cell phone use unless it is necessary, and any other children that you bring along will be preapproved by the teacher.
- I will maintain insurance as required by law for motor vehicles and the drivers of vehicles.
- If I have ever been convicted of reckless driving, Driving Under the Influence (DUI), or using illegal drugs I have discussed the circumstances with the Star of Bethlehem Principal prior to signing this form.

The below two lines of information must be filled out if you are planning on driving Star youth. In addition, this form must be turned in with a copy of your driver's license and proof of insurance.

Name of Auto Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

### Pledge of Service

As a volunteer, I pledge to support the ultimate goals of bringing God's children to know his love and grace and to live a life of Godly integrity. As such, my intentions, thoughts, words, and actions, regarding the youth and adults with whom I serve, will reflect only good as I serve to uplift all to the glory of God.

I have read, understood, accepted, and will abide in thought and deed with the Statement of Expectations, Standards of Conduct and Driver Expectations.

I understand the requirements for my position of service and agree to meet and comply with these requirements and all policies of Star of Bethlehem Lutheran Church & School. As my position or these requirements change, I will meet and comply as needed.

I understand that if I have been convicted of any felony, I will discuss this with the Principal prior to signing and submitting this form.

I understand that Star of Bethlehem may conduct a background check including a search of the sex offenders list as well as complete a criminal background check.

I understand that any of my words and actions which contradict this pledge will serve as a voiced need to discuss with the Principal my challenges in honoring this pledge. I understand that appropriate action will be taken and that my service to the school may be terminated.

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(Both parents, if under the same auto insurance policy, may fill out the same form)