

To: Ministry Council
From: Lee Westphal, Chairman, Facilities Planning Committee
Date: Feb. 21, 2017
Subject: Timetable for School Addition(s) and Remodeling: Revision by Matt Burow, Catalyst Construction

Feb. 2017 - *Church council approval and support of recommendations/report of Facilities Planning Committee dated Jan. 26, 2017*

Feb. - Mar. - *Information dissemination to Star members*

** Letter/announcements to members of Informational Meeting(s)*

** Informational meeting(s)*

** Concurrent formation of Master Site Plan Update Committee (MSPUC)*

** Review and evaluation of funding issues by Finance Committee. If the funds pledged/contributed from a 3-year appeal are insufficient to support the project in its entirety, can our mortgage be increased in any fashion – through refinancing, etc.?*

Mar. – *Special voter’s meeting seeking approval by voter’s to authorize MSPUC to expend up to \$12,000 for Master Site Plan Update*

Ad hoc Stewardship committee instructed to prepare to conduct a 3-year financial appeal.

Note: The ad hoc Stewardship has previously concluded that we would be best served in our 3-yr. appeal by engaging a “fund-raising” consultant.

April *MSPUC creates “Request for Proposal” (RFP) and selects architectural firms, solicits responses and selects the architect*

May - June *Master Site Plan Update process by architect
Estimated project cost procured*

June Fund-raising consultant chosen. Three-year appeal preparation begins

Aug – Sept. - Informational meetings

Sept. Special voter’s meeting to authorize conditional approval of project and formation of Building Committee

Oct. *Building Committee selects builder*

Oct. – Dec. - Ad hoc Stewardship conducts 3-year appeal

Nov - Jan. *Architectural plans/detail drawings created
Final Project Cost Estimates established*

Early Feb . *Special Voter's meeting to give final approval to proceed with project*

Mar - Aug. *Project construction*

Sept. *Move in.*

Note: The Board of Ed. has requested that the school addition be ready for occupancy for school-year in Aug. 2018

Additional thoughts:

- Momentous time for Star – blessed with growth at a time when churches are declining throughout our country
- Bricks and mortar are permanent, expensive but necessary
- Potential and opportunities to share God's eternal life saving Gospel have not likely ever been better at Star
- We have excellent staff and lay leadership – we have challenges that lots of churches would love to have